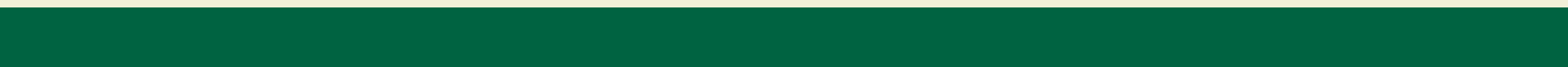


# FY 2021 Budget Process Overview

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PRESENTED TO THE CITY COUNCIL

JULY 20, 2020



# July 20<sup>th</sup> – FY 2021 Budget Presentation

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- Staff Goals and Responsibilities
- Budget Themes
- Fiscal Forecast Snapshot
- FY 2021 Proposed Budget Overview
- Workshop Opportunities/Topics
- Council Feedback and Direction

[FY2021Budget@BellaireTX.gov](mailto:FY2021Budget@BellaireTX.gov)

# Staff Goals and Responsibilities

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The following items represent the City Staff's commitment to the Council and the Public during this process:

- Alignment with Council Goals and Direction
- Transparency
- Consensus Building
- Stewardship
- Adherence to Sound Fiscal Policies
- Incorporation of Strategic Planning Components

# Budget Themes

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At previous meetings, Council provided the following initial guidelines:

- No new revenues from existing property
- No reductions in service delivery
- Find efficiencies and reduce expenses
- Resolve issues during budget workshops
- Future years assume \$150k in annual revenue growth from new development.

# Fiscal Forecast – General Fund

Forecast Category (Figures shown in millions)	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
Beginning Fund Balance (unaudited)	\$4.64	\$5.21	\$5.07	\$3.94	\$3.53	\$3.26
Recurring Revenue	\$20.64	\$21.18	\$21.33	\$21.48	\$21.63	\$21.78
Non-recurring Revenue - Disaster & Insurance Reimbursements	\$1.23	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
Recurring Expenditures	\$20.69	\$20.92	\$20.92	\$20.92	\$20.92	\$20.92
Transfer - Vehicle/Equipment Replacement	\$0.47	\$0.23	\$0.60	\$0.66	\$0.68	\$0.72
Transfer - CIP Contribution	\$0.00	\$0.00	\$0.26	\$0.15	\$0.12	\$0.00
Non-recurring Enhancements/Items to Base	\$0.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-recurring Technology Plan Expenditures	\$0.00	\$0.00	\$0.50	\$0.00	\$0.00	\$0.00
Non-recurring Sales Tax Repayment	\$0.00	\$0.18	\$0.17	\$0.17	\$0.17	\$0.00
Non-recurring Disaster Response Expenditures	\$0.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Fund Balance	\$5.21	\$5.07	\$3.94	\$3.53	\$3.26	\$3.41
60-Day Fund Balance Requirement	\$3.45	\$3.49	\$3.49	\$3.49	\$3.49	\$3.49
Over/Under 60-Day Requirement	\$1.76	\$1.58	\$0.46	\$0.04	(\$0.22)	(\$0.08)

# Fiscal Forecast – Enterprise Fund

Forecast Category (Figures shown in millions)	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
Beginning Working Capital Balance	\$2.20	\$2.30	\$1.84	\$1.79	\$1.64	\$1.40
Recurring Revenue	\$9.47	\$9.50	\$9.75	\$9.94	\$10.13	\$10.33
Recurring Expense	\$6.10	\$6.27	\$6.24	\$6.30	\$6.36	\$6.42
Transfer to General Fund	\$0.62	\$0.62	\$0.62	\$0.62	\$0.62	\$0.62
Transfer to Debt Service	\$2.15	\$2.21	\$2.13	\$2.30	\$2.53	\$2.73
Transfer to VERF <sup>(a)</sup>	\$0.36	\$0.36	\$0.36	\$0.36	\$0.36	\$0.36
Transfer to Capital Improvement Fund	\$0.14	\$0.50	\$0.44	\$0.50	\$0.50	\$0.50
Ending Working Capital Balance	\$2.30	\$1.84	\$1.79	\$1.64	\$1.40	\$1.10
60-Day Reserve Requirement	\$1.12	\$1.15	\$1.14	\$1.15	\$1.16	\$1.17
Over/(Under) 60-Day Reserve	\$1.18	\$0.69	\$0.65	\$0.49	\$0.24	(\$0.07)

(a) Vehicle and Equipment Replacement Fund

# Fiscal Forecast – Debt Service Fund

Forecast Category (Figures shown in millions, except tax rate)	FY 2020 Forecast	FY 2021 Forecast	FY 2022 Forecast	FY 2023 Forecast	FY 2024 Forecast	FY 2025 Forecast
Beginning Fund Balance	\$0.52	\$0.52	\$0.52	\$0.52	\$0.52	\$0.52
Recurring Revenue	\$9.56	\$9.65	\$9.97	\$10.86	\$11.92	\$12.96
Recurring Expense	\$9.59	\$9.65	\$9.97	\$10.86	\$11.92	\$12.96
Net Refunding Activity	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending Fund Balance	\$0.52	\$0.52	\$0.52	\$0.52	\$0.52	\$0.52
Debt Tax Rate (per \$100 assessed)	\$0.1568	\$0.1568	\$0.1598	\$0.1694	\$0.1806	\$0.1911
Increase/(Decrease) in Debt Tax Rate	\$0.0036	\$0.0000	\$0.0030	\$0.0096	\$0.0112	\$0.0105

# Potential Tax Rate Scenarios

Tax Rate Scenario	Rate	Assessed Value	Tax Revenue (a)	Additional Revenue Over Proposed Rate	Impact on Average Bellaire Home (b)
Proposed Tax Rate	\$0.4473	\$4,741,353,202	\$21,192,200	\$0	\$0
No New Revenue Tax Rate	\$0.4537	\$4,741,353,202	\$21,496,000	\$303,800	\$48
Voter Approval Tax Rate (3.5% increase)	\$0.4619	\$4,741,353,202	\$21,883,000	\$690,800	\$109
De Minimis Tax Rate (Authorized for Small Cities-\$500k increase)	\$0.4621	\$4,741,353,202	\$21,894,000	\$701,180	\$111

(a) These revenue estimates reflect only a very minor reduction for non-collection. Actual revenues realized using these tax rates might be lower.

(b) Impact of statutory rates as compared to the proposed tax rate of \$0.4473. Assumes \$936,582 valued home with a standard homestead exemption (taxable value after exemption = \$749,266).



# Proposed Tax Rate Breakout

Tax Rate Component/Measure	FY 2020 Certified	FY 2021 Certified Estimate	Increase / (Decrease)
O&M Tax Rate	\$0.2905	\$0.2905	0.00%
Debt Service Tax Rate	\$0.1568	\$0.1568	0.00%
Total Tax Rate	\$0.4473	\$0.4473	0.00%
Assessed Taxable Value	\$4,817,269,587	\$4,741,353,202	(1.58%)

# Proposed Tax Rate Breakout

Tax Rate Component/Measure	FY 2020 Certified	FY 2021 Certified Estimate	Increase / (Decrease)	Increase / (Decrease)
Assessed Taxable Value	\$4,817,269,587	\$4,741,353,202	(\$75,916,385)	(1.58%)
O&M Rate (a)	\$0.2905	\$0.2905	\$0.0000	0.00%
O&M Revenue	\$13,989,000	\$13,763,000	(\$226,000)	(1.62%)
Debt Service Rate (a)	\$0.1568	\$0.1568	\$0.0000	0.00%
Debt Service Revenue	\$7,560,255	\$7,429,200	(\$131,055)	(1.73%)
Total Rate (a)	\$0.4473	\$0.4473	\$0.0000	0.00%
State Average Total Tax Rate(b)		\$0.4667		
Above or (Below) State Average		(4.3%)		

# O&M Property Tax Revenue Calculation Based on Certified Estimate

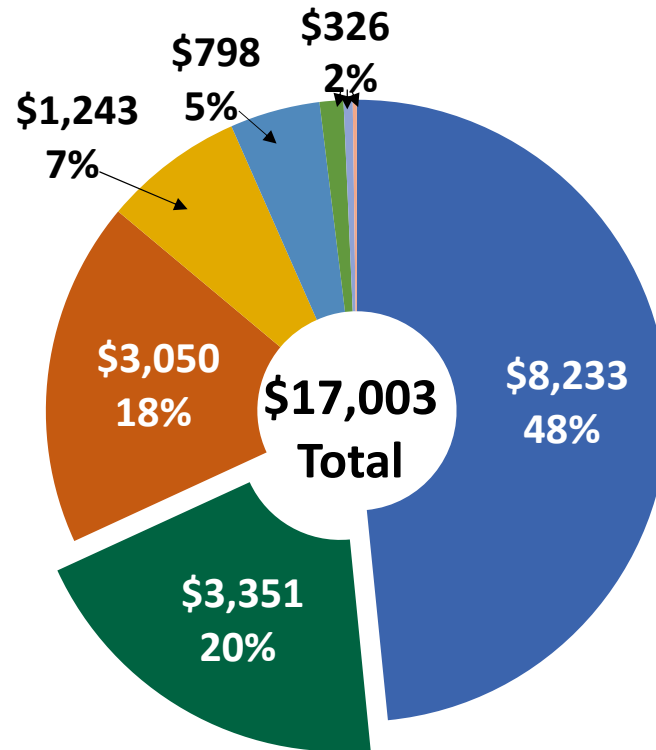
Tax Rate Component/Measure	FY 2020 Adopted	FY 2021 Certified Estimate	Increase / (Decrease)
Estimated Revenue from Property Existing in Prior Year	\$13,738,000	\$13,524,000	(1.56%)
Estimated Revenue from New Property	\$251,000	\$239,000	(4.78%)
Total O&M Revenue from Existing and New Property	\$13,989,000	\$13,763,000	(1.62%)

# Direct and Overlapping Property Taxes



Average Bellaire Home  
Assessed Value: \$936,582

Impact of \$.01 of Tax Rate After  
Homestead Exemption: \$75



- HOUSTON ISD (\$1.1367)
- CITY OF BELLAIRE (\$0.4473)
- HARRIS COUNTY (\$0.4071)
- HARRIS CO HOSP DIST (\$0.1659)
- HOU COMMUNITY COLLEGE (\$0.1003)
- HARRIS CO FLOOD CNTRL (\$0.0279)
- PORT OF HOUSTON AUTHY (\$0.0107)
- HARRIS CO EDUC DEPT (\$0.0050)

# General Fund Overview

Forecast Category (Figures shown in millions)	FY 2010	FY 2015	FY 2020	FY 2021
Beginning Fund Balance	\$3.28	\$3.97	\$5.39	\$5.21
Recurring Revenue	\$15.27	\$17.28	\$21.76	\$21.18
Non-Recurring Revenue	-	-	\$0.01	\$0.01
Recurring Expenditures	\$14.95	\$16.81	\$21.37	\$20.92
Transfer - Vehicle/Equipment Replacement	\$0.20	-	\$0.47	\$0.23
Transfer - CIP Contribution	\$0.70	-	-	-
Non-recurring Expenditures (sales tax refund)	-	-	-	\$0.18
Ending Fund Balance	\$2.70	\$4.44	\$5.32	\$5.07
60-Day Balance Requirement	\$2.48	\$2.77	\$3.56	\$3.49
Over/(Under) 60-Day Requirement	\$0.22	\$1.67	\$1.76	\$1.58

# General Fund – Department Summaries

Department	FY 2020 Adopted	FY 2021 Proposed	Increase / (Decrease)	Increase / (Decrease)
CMO (Admin, IT, HR, City Clerk)	\$2,647,193	\$2,490,804	(\$156,389)	(6%)
Finance and Courts	\$1,769,112	\$1,752,313	(\$16,799)	(1%)
Legal	\$100,000	\$100,000	-	0%
Development Services	\$959,060	\$926,412	(\$32,648)	(3%)
Fire	\$3,267,730	\$3,275,756	\$8,026	0%
Police	\$6,742,692	\$6,705,249	(\$37,443)	(1%)
Parks, Recreation, and Facilities	\$3,909,705	\$3,817,769	(\$91,936)	(2%)
Library	\$753,005	\$745,448	(\$7,557)	(1%)
Public Works-Streets	\$1,370,940	\$1,258,569	(\$112,371)	(8%)
Non-Departmental	-\$150,000	-\$150,000	-	0%
<b>Total</b>	<b>\$21,369,437</b>	<b>\$20,922,320</b>	<b>(\$447,117)</b>	<b>(2%)</b>

# Enterprise Fund Overview

Forecast Category (Figures shown in millions)	FY 2010	FY 2015	FY 2020	FY 2021
Beginning Working Capital Balance	\$2.61	\$3.26	\$1.90	\$2.30
Recurring Revenue	\$6.63	\$7.47	\$9.62	\$9.50
Non-Recurring Revenue (VET Fund Transfer)	-	\$0.13	-	-
Recurring Expenses	\$5.46	\$6.93	\$6.84	\$6.89
Transfer – Debt Service Fund	\$0.95	\$0.95	\$2.15	\$2.21
Transfer - CIP Contribution	-	\$0.95	\$0.14	\$0.50
Transfer - Vehicle/Equipment Replacement	-	-	\$0.36	\$0.36
Ending Working Capital Balance	\$2.83	\$2.03	\$2.03	\$1.84
60-Day Balance Requirement	\$0.91	\$1.17	\$1.14	\$1.15
Over/(Under) 60-Day Requirement	\$1.92	\$0.85	\$0.90	\$0.69

# Enterprise Fund – Department Summaries

Department	FY 2020 Adopted	FY 2021 Proposed	Increase / (Decrease)	Increase / (Decrease)
Utility Billing	\$331,659	\$378,363	\$46,704	12%
Water Production	\$426,193	\$397,050	(\$29,143)	(7%)
Water Distribution	\$565,884	\$542,312	(\$23,572)	(4%)
Surface Water	\$2,005,960	\$2,005,960	-	0%
Wastewater Collection	\$555,906	\$617,449	\$61,543	11%
Wastewater Treatment	\$776,334	\$784,642	\$8,308	1%
Solid Waste	\$1,555,071	\$1,544,149	(\$10,922)	(1%)
Non-Departmental	\$624,000	\$624,000	-	0%
<b>Total Operating Expenses</b>	<b>\$6,841,007</b>	<b>\$6,893,925</b>	<b>\$52,918</b>	<b>&lt; 1%</b>



# Debt Service Fund Overview

(in millions, except tax rate)	FY 2010	FY 2015	FY 2020	FY 2021
Beginning Fund Balance	\$1.23	\$0.53	\$0.63	\$0.52
Property Tax Revenue	\$3.69	\$5.64	\$7.58	\$7.43
Transfer from Utility Fund	\$0.95	\$0.95	\$2.15	\$2.21
Other Revenue	\$0.02	-	\$0.02	\$0.01
Principal Payment Expenditures	\$2.55	\$3.98	\$5.50	\$5.67
Interest Payment Expenditures	\$2.79	\$2.60	\$4.23	\$3.97
Other Expenditures	\$0.03	\$0.01	\$0.01	\$0.01
Ending Fund Balance	\$0.52	\$0.53	\$0.63	\$0.52
Ending General Obligation Bond Debt	\$68.12	\$81.37	\$116.44	\$116.77
Debt Tax Rate (per \$100)	\$0.1120	\$0.1404	\$0.1568	\$0.1568

# Debt Service Fund Fiscal Forecast

## Debt Issuances Assumed

Description	Amount
<b>General Obligation Bond Series 2021</b>	<b>\$6,000,000</b>
<b>General Obligation Bond Series 2022</b>	<b>\$16,700,000</b>
<b>General Obligation Bond Series 2023</b>	<b>\$15,500,000</b>
<b>General Obligation Bond Series 2024</b>	<b>\$15,000,000</b>
Total New Debt	\$53,200,000
Projected Principal Payments FY 2021-FY 2024	(\$38,195,000)
Net Change in General Obligation Bond Debt Outstanding	\$15,005,000
Current General Obligation Bond Debt Outstanding 6/30/2020	\$116,440,000
Projected General Obligation Bond Debt Outstanding 9/30/2025	\$131,445,000

# Special Revenue Funds Overview

(in thousands)	FY 2010 (a)	FY 2015	FY 2020	FY 2021
Beginning Fund Balance	n/a	\$269	\$432	\$419
General Source Revenues	n/a	\$101	\$84	\$87
Police –Related Revenues	n/a	\$11	\$5	\$82
Fire-Related Revenues	n/a	-	\$21	\$21
Library-Related Revenues	n/a	\$11	\$17	\$16
Parks, Recreation, and Facilities-Revenues	n/a	\$20	\$135	\$90
General Source Expenditures	n/a	\$65	\$327	\$324
Police –Related Expenditures	n/a	\$18	\$142	\$218
Fire-Related Expenditures	n/a	\$1	\$24	\$22
Library-Related Expenditures	n/a	\$11	\$46	\$38
Parks, Recreation, and Facilities-Related Exp.	n/a	\$20	\$154	\$107
Ending Fund Balance	n/a	\$297	\$1	\$7

(a) The FY 2010 budget did not include the Special Revenue Fund.

# Special Revenue Fund - Revenues

Source	FY 2021 Proposed
Public, Educational, and Government (PEG) Channel Fees	\$54,000
Court Fees	\$32,500
Donations / (Contributions)	\$127,420
LEOSE Funds	\$4,260
Seized Property	\$6,000

# Technology Plan

Project	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Computer Aided Dispatch/Records Management	130,000	95,000	95,000	95,000	95,000	510,000
Incode Financial Upgrade	50,000	50,000				100,000
311 services/Work Orders&Asset Management	30,000	30,000				60,000
Intranet		2,000				2,000
Open Data		10,000				10,000
Facilities Environment Control System				33,000		33,000
<b>Total Expenditures</b>	<b>\$210,000*</b>	<b>\$107,000</b>	<b>\$95,000</b>	<b>\$128,000</b>	<b>\$95,000</b>	<b>\$715,000</b>

\*FY 2021 Assumes utilization of VERF funds previously authorized

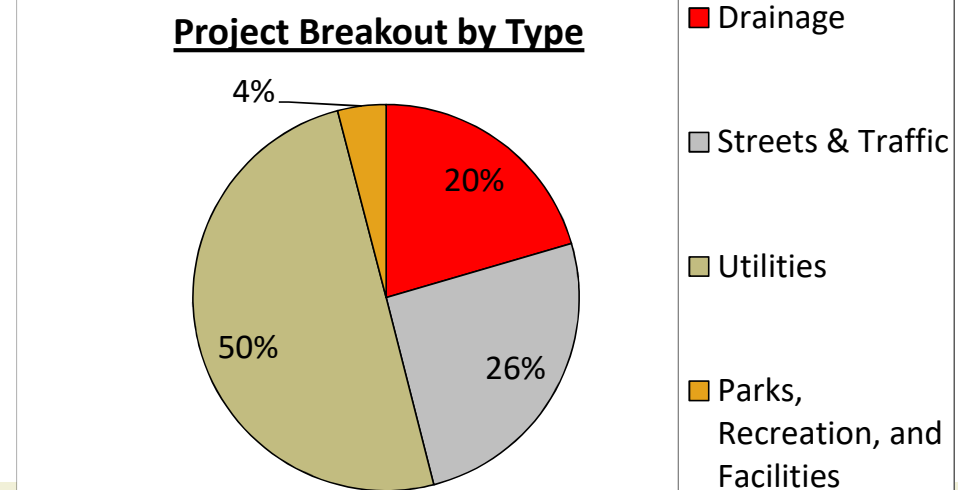
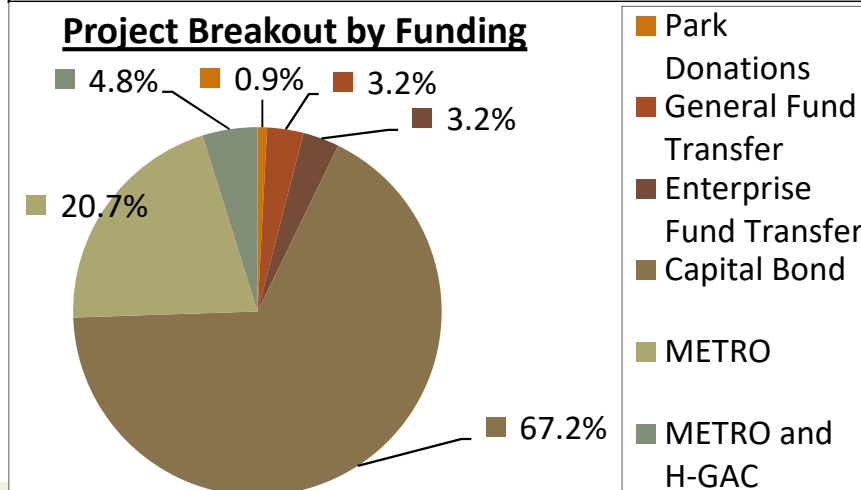
# Technology Plan

- Technical deficiencies from outdated/unsupported software
  - Office 2010, Windows Server 2003/2008 R2, SQL Server 2008
- End of Life Replacements
  - CAD/RMS for public safety, Facility Environmental Controls application
- Efficiency Improvements
  - Incode Financials Upgrade
  - 311-type services, Work Orders, and Asset Management
  - Intranet
- Make data more accessible
  - Open Data approach, Business Analytics
- Utilization of geographical location information
  - City Infrastructure Assets
  - GIS layers across departments for projects, service calls, permit activity, etc.

# Capital Improvement Program (FY 2021-2025)

FUNDING SUMMARY	
Park Donations	\$250,000
General Fund Transfer	\$934,150
Enterprise Fund Transfer	\$935,000
Capital Bond	\$19,700,000
METRO	\$6,070,000
METRO and H-GAC	\$1,415,000
<b>TOTAL</b>	<b>\$29,304,150</b>

PROJECT SUMMARY	
Drainage	\$6,000,000
Streets & Traffic	\$7,485,000
Utilities	\$14,635,000
Parks, Recreation, and Facilities	\$1,184,150
<b>TOTAL</b>	<b>\$29,304,150</b>



# Capital Improvement Program (FY 2021 ONLY)

PROJECT CATEGORY	FY21
Drainage	\$ -
Streets & Traffic	\$1,875,000
Utilities	\$500,000
Parks, Recreation, and Facilities	\$250,000
<b>TOTALS</b>	<b>\$2,625,000</b>

FUNDING SOURCES	FY21
Park Donations	\$250,000
General Fund Transfer	\$ -
Enterprise Fund Transfer	\$500,000
Capital Bond	\$ -
METRO	\$1,080,000
METRO and H-GAC	\$795,000
<b>TOTALS</b>	<b>\$2,625,000</b>



# Capital Improvement Program (FY 2021-2025)

Project Name	Remaining Budget	FY 2021 Reallocation	Reallocated Project Description
Flood Plain Hazard Mitigation Plan	\$8,130	\$832,356	Undesignated Reallocated General Fund Project(s) for General Fund Uses (Can Include Infrastructure Project Design, Street Repairs, Parks, and Other General Fund Items)
Street and Drainage Design	\$302,000		
City Hall Construction	-\$4,143		
Facilities Transition	\$46,484		
Street Striping Program	\$12,154		
Pavement Management Program	\$467,731		
Decorative Standard-Streetlight Pilot Project	\$126,000	\$276,000	LED Streetlight Conversion/ Standard Streetlight Fixture Project
Decorative Standard for Major Streets	\$150,000		
PW Interim Facility Improvements	\$165,475	\$165,475	General Fund share-New temporary PW Facility
<b>General Fund CIP (610)</b>	<b>\$1,273,831</b>	<b>\$1,273,831</b>	
Rehabilitation of the Renwick Ground Storage Tank	\$128,090	\$100,000	Enterprise Fund -New temporary PW Facility
		\$28,090	Enterprise Fund Contribution to Technology Plan
Central Well Pumps Replacement	\$105,977	\$245,977	Ongoing Central Well Improvements
Central Well Pumps	\$140,000		
<b>Enterprise Fund CIP (610)</b>	<b>\$374,067</b>	<b>\$374,067</b>	

# Capital Improvement Program (FY 2021-2025)

Project Name	Remaining Budget	FY 2021 Reallocation	Reallocated Project Description
2016 Prop 1 - Streets and Drainage Projects	\$3,647,622	\$7,361,190	2016 Prop 1 Authorized Street & Drainage Projects
2016 Prop 1 - Sidewalk Projects	\$3,713,568		
New Municipal Buildings - Transition Costs	\$15,785	\$27,355	Facility Improvements/Transition (PD/Jail Communications Upgrades)
New Municipal Buildings - Preliminary Design	\$11,570		
<b>Bond Fund (620) CIP</b>	<b>\$7,381,413</b>	<b>\$7,381,413</b>	
Street Striping Program	\$15,953	\$494,835	Reallocated Pavement/Traffic Management Project(s)
Pavement Management Program	\$167,984		
Sidewalk Projects	\$185,283		
City-Wide Trip Hazard	\$115,615		
Traffic Signal Maintenance	\$10,000		
<b>Metro Fund (630) CIP</b>	<b>\$494,835</b>	<b>\$494,835</b>	
<b>TOTAL REALLOCATED PROJECT FUNDS</b>	<b>\$9,524,146</b>	<b>\$9,524,146</b>	

# Vehicle and Equipment Replacement Fund

General Fund	Approved FY 2020	Projected FY 2021
<b>Beginning Fund Balance</b>	<b>\$ 899,274</b>	<b>\$ 506,151</b>
GF- Annual Contribution	\$ 471,000	\$ 229,000
<b>Total Revenue</b>	<b>\$ 471,000</b>	<b>\$ 229,000</b>
Fire Truck Lease Payment	\$ 78,000	\$ 78,000
Police Patrol Car (Leases)	\$ 97,500	\$ 99,071
Development Services (Leases)	\$ 4,800	\$ 6,476
Fire (Leases)	\$ 11,755	\$ 11,755
Police (Leases)	\$ 22,200	\$ 34,146
Parks, Recreation & Facilities (Leases)	\$ 13,082	\$ 13,082
Public Works - Streets & Drainage (Leases)	\$ 6,700	\$ 6,700
Fire (Purchases)	\$ 280,000	\$ -
Public Works - Streets & Drainage (Purchases)	\$ -	\$ 288,560
Fire - Radios (Not Part of Fleet Schedule)	\$ 23,000	
Police - Radios (Not Part of Fleet Schedule)	\$ 39,000	\$ 39,000
Non-Fleet Expenditures	\$ 288,086	\$ -
<b>Total Expenditures</b>	<b>\$ 864,123</b>	<b>\$ 576,790</b>
<b>Ending Fund Balance</b>	<b>\$ 506,151</b>	<b>\$ 158,361</b>

# Vehicle and Equipment Replacement Fund

Enterprise Fund	Approved FY 2020	Projected FY 2021
<b>Beginning Fund Balance</b>	<b>\$ 768,290</b>	<b>\$ 824,990</b>
EF- Annual Contribution	\$ 360,000	\$ 311,888
<b>Total Revenue</b>	<b>\$ 360,000</b>	<b>\$ 311,888</b>
Public Works - Water Distribution (Leases)	\$ 3,300	\$ 6,769
Public Works - Solid Waste (Purchases)	\$ -	\$ 445,000
Public Works - Wastewater Treatment (Purchases)	\$ 300,000	\$ -
Public Works - Wastewater Collection (Purchases)	\$ -	\$ 180,000
Public Works - Water Distribution (Purchases)	\$ -	\$ 208,000
<b>Total Expenditures</b>	<b>\$ 303,300</b>	<b>\$ 839,769</b>
<b>Ending Fund Balance</b>	<b>\$ 824,990</b>	<b>\$ 297,109</b>

# Vehicle and Equipment Replacement Fund

Department	Division	Description	Cost
<b>General Fund</b>			
Public Works	Streets	Replacement for 625ST Street Sweeper*	\$ 237,000
Public Works	Streets	Replacment for 644ST Asphalt Trailer*	\$ 41,070
Public Works	Streets	Asphalt Hot Box*	\$ 10,490
<b>General Fund Total</b>			<b>\$ 288,560</b>
<b>Enterprise Fund</b>			
Public Works	Water Distribution	Backhoe*	\$ 100,000
Public Works	Water Distribution	Mini Dump Truck*	\$ 75,000
Public Works	Water Distribution	Air Compressor	\$ 33,000
Public Works	Wastewater Collection	Replacement for 611WWC Ford F-550 Jet Truck	\$ 180,000
Public Works	Solid Waste	Replacement for 586SW Sanitation Rear Loader	\$ 265,000
Public Works	Solid Waste	Replacement for 558SW Grappler/Limb Loader	\$ 180,000
<b>Enterprise Fund Total</b>			<b>\$ 833,000</b>
<b>Total All Funds</b>			<b>\$ 1,121,560</b>

\*Carried over from FY 2020 Budget

# Personnel and Staffing Overview

FTE Summary	FY 2010 Adopted	FY 2015 Adopted	FY 2020 Adopted	FY 2021 Proposed	Increase / (Decrease)
CMO (Admin, IT, HR, City Clerk)	7.0	8.0	10.0	10.0	-
Finance	9.0	9.0	10.0	9.0	(1.0)
Development Services	8.0	9.0	8.0	7.0	(1.0)
Fire	25.0	24.0	25.0	25.0	-
Police (# does not include request for 2 unfunded FTE's for Patrol)	57.5	56.5	60.5	60.5 (+2-\$0 impact)	-
Library	8.0	8.0	7.5	7.5	-
Parks, Recreation, and Facilities	48.5	15.0	24.5	24.5	-
Public Works – General Fund	10.0	9.0	10.0	9.0	(1.0)
Public Works – Enterprise Fund	25.0	30.0	30.0	30.0	-
<b>Totals</b>	<b>198.0</b>	<b>168.5</b>	<b>185.5</b>	<b>182.5</b>	<b>(3.0)</b>

# Personnel – Compensation History

Fiscal Year	COLA	STEP	Comments
2015	0%	0%	\$75,000 in total salary adjustments
2016	1.5%	3.5%	
2017	1.5%	3.5%	\$900,000 for 75 <sup>th</sup> percentile for public safety
2018	0%	0%	Minor adjustments from salary survey
2019	1.5%	3.5%	
2020	1.5%	0%	
2021	-	-	Estimated costs: COLA (1.5%) - \$197k (\$174k-GF)/\$23k-EF) STEP (3.5%) - \$323k (\$285k-GF/\$38k-EF)

# Potential Budget Considerations

<b>Project Name</b>	<b>Estimated Fiscal Impact</b>
COLA/GWI for Employees (1.5%)	\$197,000 (\$174k-GF)/\$23k-EF)
Medical Director Malpractice Insurance	\$4,500
Cyber Insurance Policy Additions	\$12,000
Supplemental Benefit Increase Costs	\$19,000
<b>TOTAL POTENTIAL IMPACT</b>	<b>\$232,500 (\$209.5k-GF)/\$23k-EF)</b>



# Potential Budget Considerations (Police Requests-Fund 200/Foundation)

Project Name	Estimated Fiscal Impact
Coban Unit Repair and Maintenance	\$3,000
Target Range Storage Container	\$4,000
Purchase of Taser Units	\$11,500
<b>TOTAL POTENTIAL FUND 200 IMPACT/REQUEST</b>	<b>\$18,500</b>

# Potential Carryover Projects

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<b>Project Name</b>	<b>Carryover/Estimated Fiscal Impact</b>
2020-21 Citizen Survey	\$4,000
Comprehensive Plan Update	\$10,000 (FY 2020-printing only)/FY 2021 TBD
CIP Project Review/Reallocation	TBD
New Facility Options - Library & PW	Library-TBD, PW Temp (CIP-\$165k-GF+\$100k-EF)
Combined FY 2020 & 2021 Fleet Contribution	FY 2020-\$471,000/FY 2021-\$229k
Police Management Audit	\$50,000
Fee Study	\$35,000 (\$31k-GF/\$4k-EF)

# Potential Management Projects

Project Name	Estimated Fiscal Impact
Ongoing FY21 Services/Staffing Review	None/TBD for Future
HR Classification and Compensation Review	TBD (Collect and present info only)
Police Department Staffing & Compensation Review	TBD
LPR Technology Pilot Program	None/TBD for Future
Review Options for Second EMS Unit	None/TBD for Future
CRAFT (City Reporting And Financial Transparency) Page	None
Energy Demand Response Program	\$10-\$20k annual rebate
Harris County CARES Act Small Cities Program	\$250k+ reimbursed/COB Grant Program
ICMA Performance Measures	None
LED Streetlight Conversion	Up to \$20k annual savings
Sales Tax Review	None
Fleet Management Review	None/TBD for Future

# FY 2021 Process – Next Steps

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- Receive Council Feedback/Direction
  - Consensus Items
    - Tax Rate
    - Revenues
    - Expenditures
    - Program Priorities
  - Email address available: [FY2021Budget@bellairetx.gov](mailto:FY2021Budget@bellairetx.gov)
  
- Future Workshops
  - Currently Scheduled: August 11<sup>th</sup> and August 17<sup>th</sup>
  - Consideration of additional dates
  - Desired topics/presentations