

City of Bellaire

E-Billing Registration

You can register for e-billing (receiving PDF copies of your utility bill via email instead of receiving a paper copy of your bill in the mail) on the City's online payment website.

***** E-BILLING IS NOT RECOMMENDED FOR CUSTOMERS PAYING BY CHECK AS YOU WILL NO LONGER RECEIVE A PRE-ADDRESSED RETURN ENVELOPE. *****

Any browser should work with the City's online payment website; however, users may experience issues if they have disabled third-party cookies in their browser. More information can be found whether browser cookies are enabled at:

<https://www.whatismybrowser.com/detect/are-third-party-cookies-enabled> .

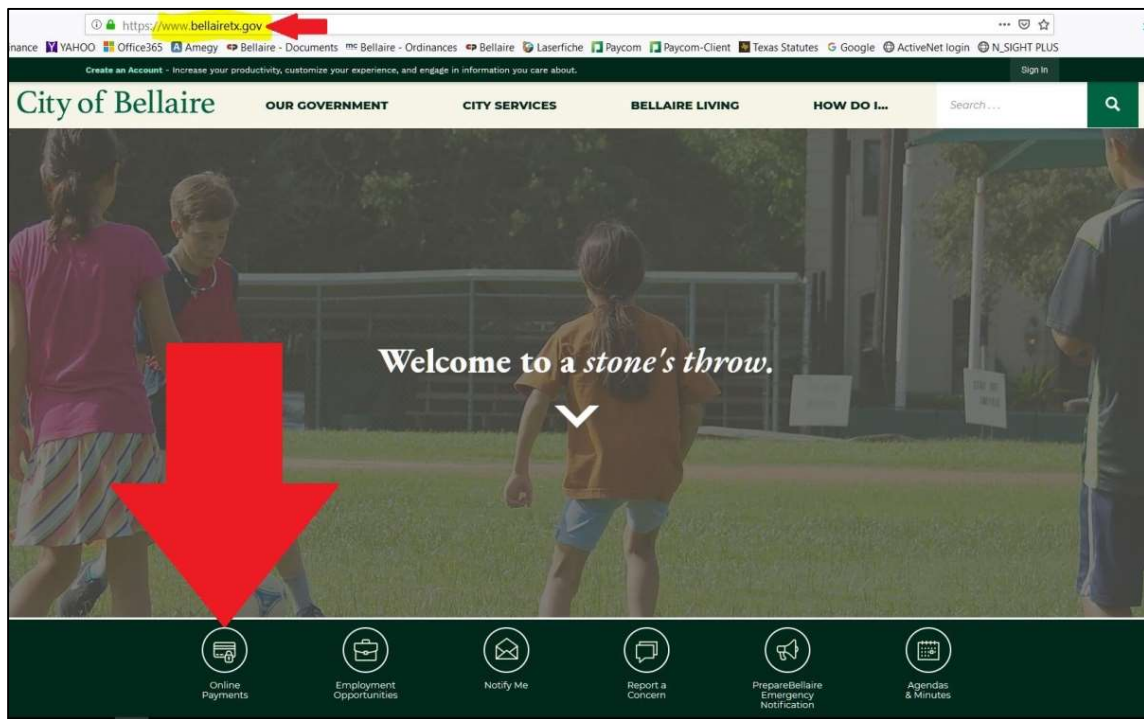
More information on how to turn on cookies for your browser can be found at:

<https://www.whatismybrowser.com/guides/how-to-enable-cookies/> .

If you have enabled cookies and continue to experience problems, try using another browser.

Now, let's navigate to the e-billing registration!

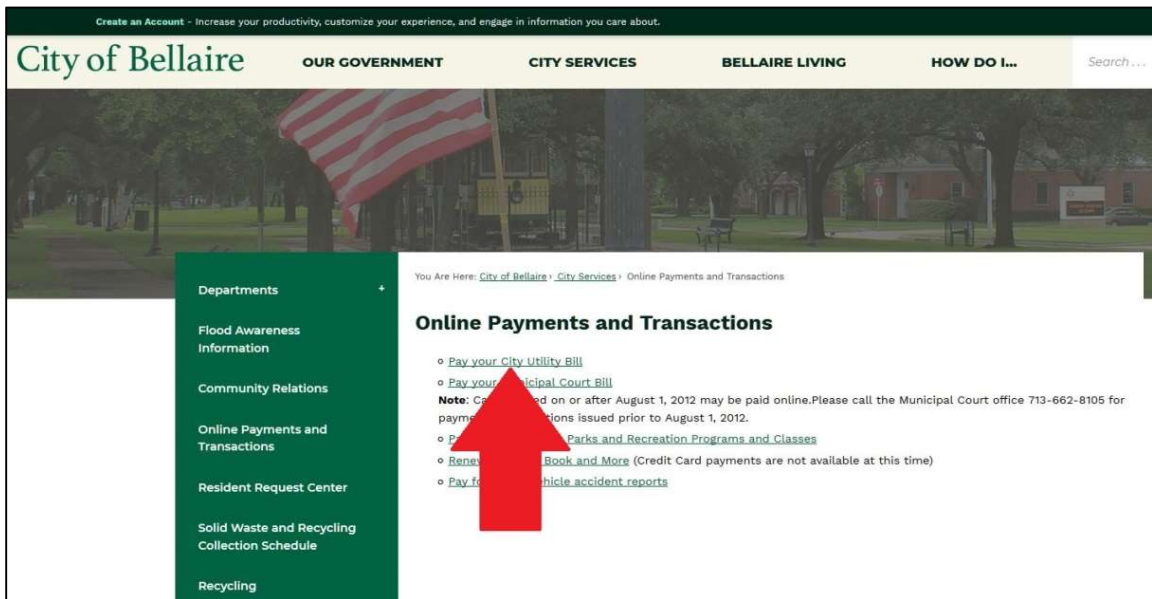
1. Navigate to the City's website (www.bellairetx.gov).
2. Scroll to the bottom and click on **Online Payments**.



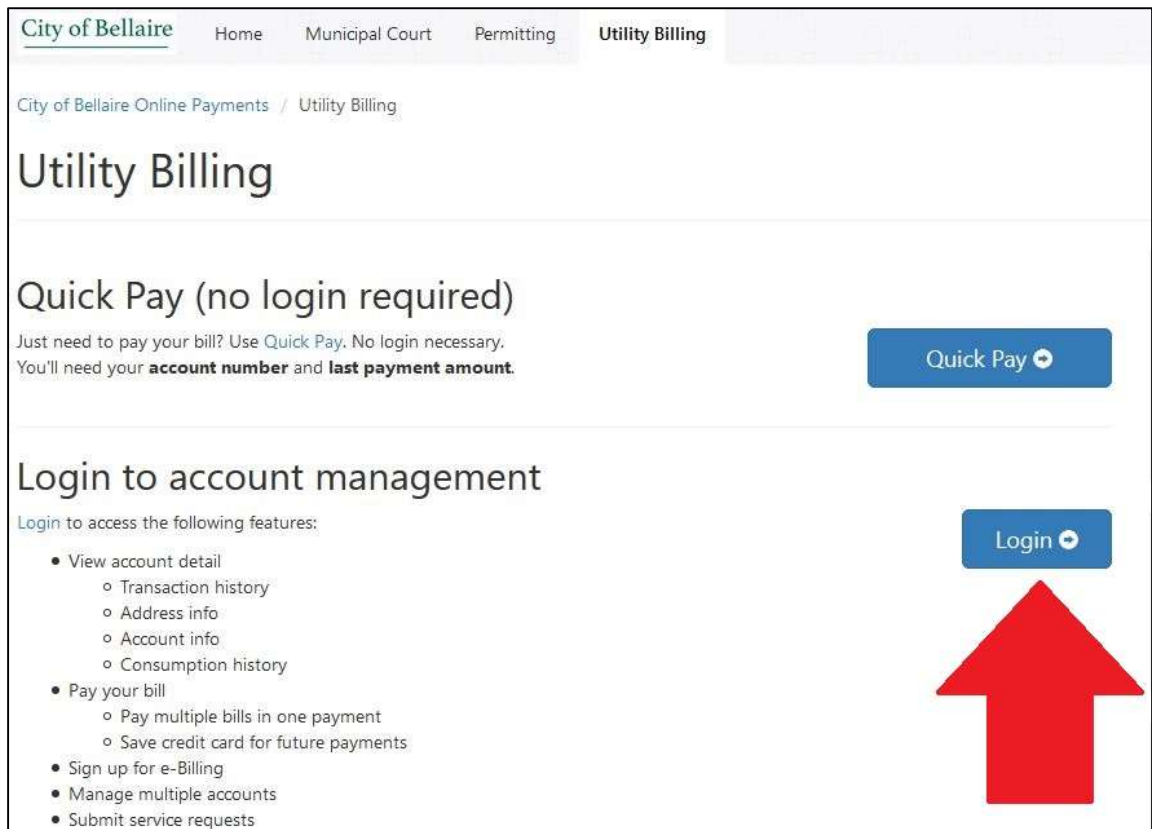
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3. On the following page, click on **Pay your City Utility Bill**.



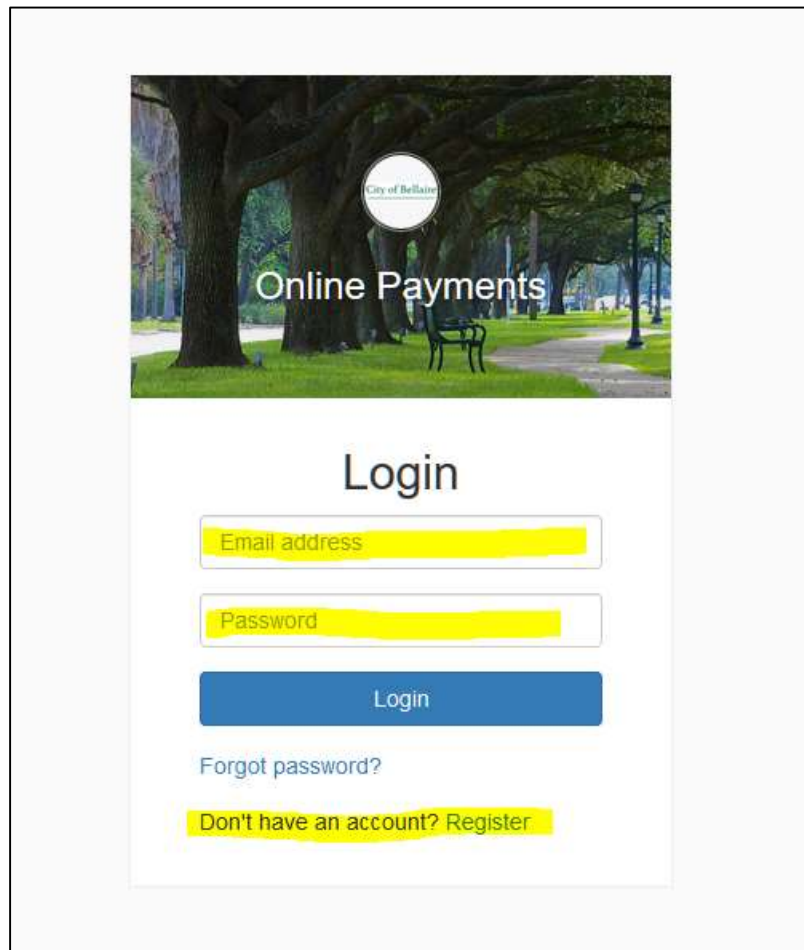
4. On the next page, click on **Login**.



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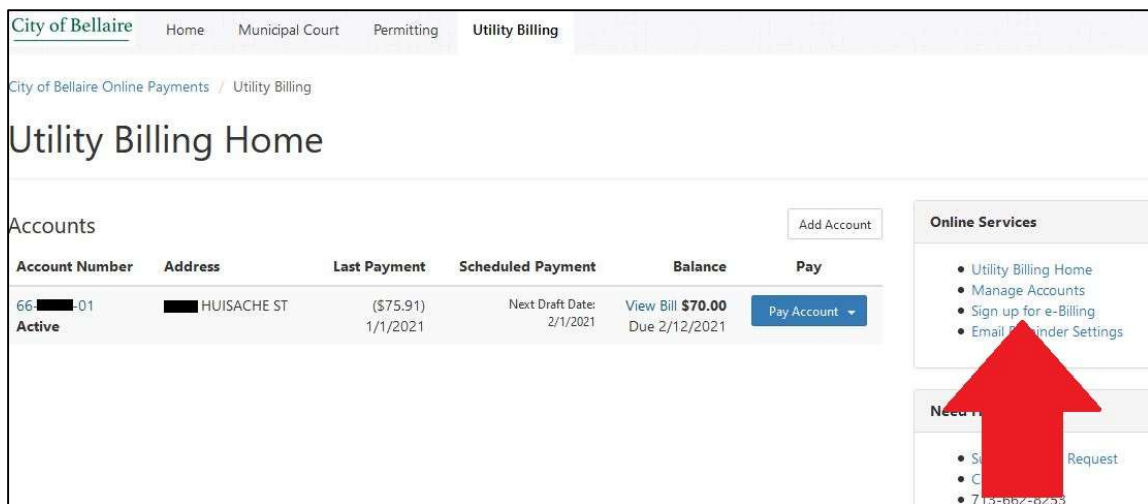
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5. On the next page, login to your account. (If you do not have an account you must first register.)



The screenshot shows the 'Online Payments' login page for the City of Bellaire. At the top, there is a header image with the City of Bellaire logo and the text 'Online Payments'. Below this, the word 'Login' is prominently displayed. There are two input fields: 'Email address' and 'Password', both highlighted in yellow. A blue 'Login' button is positioned below the password field. Underneath the button, there is a link for 'Forgot password?' and another yellow-highlighted link that says 'Don't have an account? Register'.

6. After logging-in, click on **Sign-up for e-Billing**.



The screenshot displays the 'Utility Billing Home' page. At the top, there is a navigation menu with links for 'Home', 'Municipal Court', 'Permitting', and 'Utility Billing'. Below the navigation, the page title 'Utility Billing Home' is shown. A section titled 'Accounts' contains a table with the following data:

Account Number	Address	Last Payment	Scheduled Payment	Balance	Pay
66-01 Active	HUISACHE ST	(\$75.91) 1/1/2021	Next Draft Date: 2/1/2021	View Bill \$70.00 Due 2/12/2021	Pay Account

To the right of the accounts table is an 'Add Account' button. Further right, under the heading 'Online Services', there is a list of links: 'Utility Billing Home', 'Manage Accounts', 'Sign up for e-Billing', and 'Email Reminder Settings'. A large red arrow points to the 'Sign up for e-Billing' link. Below this, there is a 'Need Help?' section with a 'Request' link and a phone number '713-662-6253'.

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- On the next screen, select your preference to receive your utility bill by **Email electronic copy**, then enter your email address.

Sign up for e-Billing

Sign up for e-Billing | Email Reminder Settings

Our e-billing program allows you to receive a pdf copy of your monthly utility bill by email instead of receiving a paper bill in the mail. Please enter your email address below. You will receive a confirmation email after you click the submit button. Add our email address (utilitybill@bellairetx.gov) to your contact list to ensure you receive your e-bill each month. Thank you for signing up for e-bills.

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	Email electronic copy	Mail paper copy
66-■■■■-01 HUISACHE ST	<input checked="" type="radio"/>	<input type="radio"/>
	<input type="text" value="JIM@■■■■.COM"/> (email address) *	
	<input type="text" value="JIM@■■■■.COM"/> (confirm address) *	

- You will be returned to the **Utility Billing Home** page which will confirm your updated preference.

City of Bellaire | Home | Municipal Court | Permitting | **Utility Billing**

City of Bellaire Online Payments / Utility Billing

Settings updated. ✕

Utility Billing Home

Accounts Add Account

Account Number	Address	Last Payment	Scheduled Payment	Balance	Pay
66-■■■■-01 Active	■■■■ HUISACHE ST	(\$75.91) 1/1/2021	Next Draft Date: 2/1/2021	View Bill \$70.00 Due 2/12/2021	<input type="button" value="Pay Account"/>

Online Services

- Utility Billing Home
- Manage Accounts
- Sign up for e-Billing
- Email Reminder Settings

Need Help?

- Submit Service Request
- Contact us
- 713-662-8253

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9. You will also receive a confirmation email.

From: noreply@municipalonlinepayments.com

Date: January 22, 2021 at 4:49:35 PM CST

To: [jim@\[REDACTED\].com](mailto:jim@[REDACTED].com)

Subject: Confirmation - Sign up for e-Billing

Reply-To: utilitybill@bellairetx.gov

CITY OF BELLAIRE

This email is to confirm your City of Bellaire utility account has been set up for e-billing.

Please do not reply to this email. To contact Utility Billing email us at utilitybill@bellairetx.gov or call us at 713-662-8253.

Thank you for participating in our e-billing program!